

Village of Fairport
Office of Community + Economic Development
31 South Main Street
Fairport, New York 14450

MINUTES
Urban Renewal Agency
Board of Directors Meeting
May 17, 2010

Board Members present:

Jim Unckless, Chairman
Andree Mastrosimone
Ken Rohr
Donna Yawman

Staff present:

Monika Salvage, Assistant

Others present:

Lou Morin II, Counsel

Excused:

Kevin Clark, Vice Chairman
Kal Wysokowski, Exec. Director

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Jim Unckless at 5:45 pm.

I. Approval of Minutes

A motion to approve the minutes of the April meeting was made by Donna Yawman, seconded by Ken Rohr, unanimous. Andree Mastrosimone abstained from the vote.

II. Financial Reports

- a. **Resolution 2010-05** authorizing payment of bills was reviewed. Motion to authorize payment of bills, with two bills awaiting further review, was made by Ken Rohr, seconded by Donna Yawman, unanimous.
- b. **Reconciliation Report** was reviewed and accepted.
- c. **Section 8 Housing Report** was reviewed and accepted.
- d. **Loan Status Report** was reviewed and accepted.

III. Old Business – no report

IV. New Business

a. Letter from the NYS Assembly

Board members received a letter from NYS Assembly officials inquiring about the expansion of MWBE requirements as outlined in the Public Authorities Reform Act of 2009. Monika Salvage shared with the Board that according to the language of the Act, this pertains to State Authorities only. Lou Morin II will look into this matter.

b. Audit Committee Report

Ken Rohr shared with the Board the discussions of the Audit Committee last Friday regarding Internal Controls measures and the update of loan application forms.

c. Governance Committee Report

Donna Yawman reported that the Governance Committee met before the Board meeting. The Committee will look into the Board self-evaluation requirements in the Public Authorities Reform Act.

- v.** Motion to adjourn at 6:05 pm was made by Donna Yawman, seconded by Andree Mastro Simone, unanimous.

The next meeting is scheduled for June 21, 2010 at 5:30 pm.