

Village of Fairport
Office of Community + Economic Development

31 South Main Street
Fairport, New York 14450

MINUTES
Urban Renewal Agency
Board of Directors Meeting
December 15, 2009

Board Members present:

Jim Unckless, Chairman
Kevin Clark
Ken Rohr
Andree Mastrosimone
Donna Yawman

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Assistant

Others present:

Lou Morin II, Counsel

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Jim Unckless at 5:00 pm.

I. Approval of Minutes

A motion to approve the minutes of the November 16 meeting was made by Kevin Clark, seconded by Donna Yawman, and unanimously approved.

II. Financial Reports

- a. **Resolution 2009-11** authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, unanimously approved.
- b. **Reconciliation Report** was reviewed and accepted. Kal Wysokowski reported that Joan McCarthy from AM&M Financial will attend the February Board meeting to give an update.
- c. **Section 8 Housing Report** was reviewed and accepted.
- d. **Loan Status Report** was reviewed and accepted. Kal Wysokowski presented the new format of the loan report, which better reflects the current status of loan payments. The Audit Committee will work on a policy for loan management procedures.

III. Old Business

a. 2009 Audit

The Audit Committee will schedule a meeting with Raymond Wager Associates to discuss the Audit findings.

b. Committees

A motion to reappoint the members of the Audit and Governance Committees was made by Ken Rohr, seconded by Kevin Clark, and unanimously approved.

IV. New Business - No report.

- V.** Motion to adjourn at 5:30 pm was made by Ken Rohr, seconded by Andree Mastrosimone, and unanimously approved.

The next meeting is scheduled for January 19, 2010 at 5:30 pm.