

Village of Fairport  
**Office of Community + Economic Development**

31 South Main Street  
Fairport, New York 14450

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MINUTES  
**Urban Renewal Agency  
Board of Directors Meeting**  
September 21, 2009

**Board Members present:**

Jim Unckless, Chairman  
Kevin Clark  
Ken Rohr  
Andree Mastrosimone  
Donna Yawman

**Staff present:**

Kal Wysokowski, Exec. Director

**Others present:**

Lou Morin II, Counsel

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Jim Unckless at 5:18 pm.

**I. Approval of Minutes**

A motion to approve the minutes of the August meeting was made by Kevin Clark, seconded by Donna Yawman, and unanimously approved. Ken Rohr abstained.

**II. Financial Reports**

- a. **Resolution 2009-09** authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, and unanimously approved.
- b. **Reconciliation Report** was reviewed and accepted.
- c. **Section 8 Housing Report**  
The waiting list was reopened on September 1<sup>st</sup>. There were questions about the renovations planned for Fairport Apartments and the potential for more Section 8 vouchers. The project was not funded by DHCR, although there is the possibility of another round of funding through DHCR in February.
- d. **Loan Status Report** was reviewed and accepted. There were questions about the loan delinquencies of Derks, Graham and Cialini. Attorney Morin suggested we ask for a reaffirmation of the personal guarantee for Fairport Pharmacy (ATC Care).

**III. Old Business**

No report.

**IV. New Business**

**a. Loan Application – Melissa Wilson**

The Board reviewed a request for a loan for a new roof and gutters by Melissa Wilson (see attached summary). A second mortgage will be used as collateral. A motion was made to

approve a URA loan for up to \$7,500 with a monthly payment not to exceed \$115 by Kevin Clark, seconded by Andree Mastrosimone, and unanimously approved. Other terms to be worked out by Kal Wysokowski and Ms. Wilson.

- V. Motion to adjourn at 6:05 pm was made by Kevin Clark, seconded by Donna Yawman, and unanimously approved.

The next meeting is scheduled for Monday, October 19, 2009 at 5:30 pm.