

Village of Fairport
Office of Community + Economic Development

31 South Main Street
Fairport, New York 14450

MINUTES
**Urban Renewal Agency
Board of Directors Meeting**
July 20, 2009

Board Members present:

Jim Unckless, Chairman
Kevin Clark
Andree Mastrosimone
Ken Rohr
Donna Yawman

Staff present:

Kal Wysokowski, Exec. Director
Monika Salvage, Assistant

Others present:

Lou Morin II, Counsel
Gary Fuoco, Section 8 Housing Director

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Jim Unckless at 4:35 pm.

I. Approval of Minutes

A motion to approve the minutes of the June meeting was made by Ken Rohr, seconded by Andree Mastrosimone, and unanimously approved. Donna Yawman abstained from the vote.

II. Financial Reports

- a. **Resolution 2009-07** authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Donna Yawman, and unanimously approved.
- b. **Reconciliation Report** was reviewed and accepted.
- c. **Section 8 Housing Report** – Gary Fuoco, Housing Director
Gary Fuoco reported that there would not be a public hearing this year due to an exemption. He also shared the objectives and accomplishments of 2009:
 - Semap (Section 8 Management Assessment Program): HUD checks 12 indicators and Fairport reached the perfect score as a “high performer” for 10th year in a row.
 - Audit 2008: was very successful, no findings or material weaknesses.
 - Financial: program is fully funded (393 units).
 - Administration: waiting list closed since September 08, downsized from 400 to under 300 people, on schedule to reopen in September 2009.
 - Additional units: no new units this year – Fairport Apartments did not get funded, therefore no preservation vouchers.
 - New development: Sevra (Section 8 Voucher Reform Act)
- d. **Loan Status Report** was reviewed and accepted.

III. Old Business – no report.

IV. New Business

a. Audit 2010

Four proposals for auditing services were submitted. A motion for Board approval to give the Audit Committee the authority to interview firms and make a recommendation to the Board to vote on by email was made by Ken Rohr, seconded by Andree Mastrosimone, and unanimously approved. The contract is not to exceed \$ 18,000 per year.

b. Draft Budget 2010

Kal Wysokowski presented a draft budget to the Board including financial notes for clarification. A motion to approve the budget with changes (change Village contribution to Services rendered) was made by Ken Rohr, seconded by Andree Mastrosimone, and unanimously approved.

V. Motion to adjourn at 5:25 pm was made by Donna Yawman, seconded by Ken Clark, and unanimously approved.

The next meeting is scheduled for Tuesday, August 18, 2009 at 5:30 pm.