

Village of Fairport  
**Office of Community + Economic Development**

31 South Main Street  
Fairport, New York 14450

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MINUTES  
**Urban Renewal Agency  
Board of Directors Meeting**  
June 15, 2009

**Board Members present:**

Jim Unckless, Chairman

Kevin Clark

Ken Rohr

Andree Mastro Simone

**Excused:** Donna Yawman

**Staff present:**

Kal Wysokowski, Exec. Director

Monika Salvage, Assistant

**Others present:**

Lou Morin II, Counsel

The regular meeting of the Fairport URA Board of Directors was called to order by Chairman Jim Unckless at 5:25 pm.

**I. Approval of Minutes**

A motion to approve the minutes of May meeting was made by Ken Rohr, seconded by Kevin Clark, and unanimously approved. Andree Mastro Simone abstained from the vote.

**II. Financial Reports**

a. **Resolution 2009-06** authorizing payment of bills was reviewed. Motion to authorize payment of bills was made by Ken Rohr, seconded by Kevin Clark, and unanimously approved.

b. **Reconciliation Report** was reviewed and accepted.

c. **Section 8 Housing Report** – the waiting list remains closed. There is no annual report necessary this year. Therefore, there will not be a public hearing in July.

d. **Loan Status Report** was reviewed and accepted.

Kal Wysokowski informed the Board that King, Harder and Shuryn are up-to-date with their payments.

**III. Old Business** – no report.

**IV. New Business**

a. **Senior Grant Grube**

Christine Grube asked for a senior grant to unplug the drain in the yard and take care of the flooding in the basement and around the house. Ms. Grube has received senior grants in the past. The Board requested a second estimate and additional information before making a decision. The grant request was tabled.

b. **Senior Grant O'Brien**

Connie O'Brien asked for a senior grant to replace galvanized pipes in the basement and install a backup sump pump. Ms. O'Brien has received senior grants in the past. A motion to approve a senior grant of up to \$850 conditioned on receiving a second estimate was made by Kevin Clark, seconded by Andree Mastro Simone, and unanimously approved.

A motion to go into Executive Session at 5:50 pm to discuss a personnel policy issue and a particular employee was made by Kevin Clark, seconded by Andree Mastrosimone, and unanimously approved. A motion to come out of Executive Session at 6:40 pm was made by Kevin Clark, seconded by Andree Mastrosimone, and unanimously approved.

**C. Health Insurance Buy-Back Program (Policy 4.06A)**

A motion to clarify the health insurance buy-back policy for regular part-time employees was made by Kevin Clark, seconded by Ken Rohr. The policy will state that regular part-time employees who work a minimum of 20 hours per week will be eligible for 50% of the buy-back program or \$750. Unanimously approved.

**V. Motion to adjourn at 6:45 pm was made by Andree Mastrosimone, seconded by Ken Rohr, and unanimously approved.**

The next meeting is scheduled for Monday, July 20, 2009 at 5:30 pm.